TEMPLACMS
Time & Attendance by **CleanJack®**

CleanJack®

Flexible deployment
Roster management
Staff communication
Attendance alerts

- Ensure all cleaners' contracted hours are actually worked
- Monitor more accurately adherence to contracted shift times
- Automate no-show/late show alerts so managers can respond swiftly
- Offer duty of care assurance to lone workers for manager action
- Enhance the client relationship with improved operations and transparency

Real-time integration to:

Contract Database
Roster Planning
Timesheets
Payroll Processing

TEMPLACMS®

CHECK-IN

CHECK-OUT

TemplaCMS Time & Attendance by CleanJack® is a simple system that offers all the benefits of T&A software, but with minimal cost or set-up time.

It can be deployed as either a fixed wall-mounted device registered to the site, or as a mobile scanning device registered to nominated cleaners.

In addition to its simple and robust checking in/out functionality, the system can display messages to staff concerning their work schedule, notice of special works, complaints, or indeed compliments.

With easy deployment to your sites and staff, you will enhance cleaning productivity, as well as your reputation and transparency with your clients.
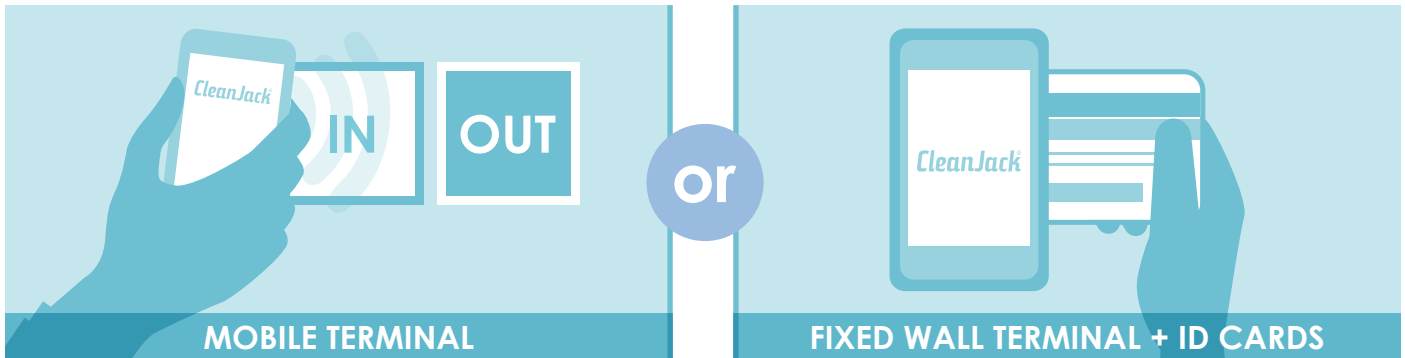
Single point of data entry | Real-time interface | Synchronised databases

WHY TIME AND ATTENDANCE?

Clear benefits for

- Company Owners
- Operations Managers
- Admin Teams
- Cleaners
- Customers

HOW IT WORKS

MOBILE TERMINAL

or

FIXED WALL TERMINAL + ID CARDS

Cleaners clock in through the terminal and receive messages on the display panel. Instantly this is registered within the CleanJack® dashboard available to managers for monitoring their staff, where late arrival will trigger alerts. Simultaneously the cleaner is registered within the integrated TemplaCMS timesheets. In the same way, clocking out is registered in both systems, again with alerts for promoting duty of care to your staff, such as lone workers.

Flexible deployment of terminals optimises their use. Fixed terminals become a cost effective solution for multi-employee sites, where staff clock in and out using registered swipe cards. Mobile terminals suit lone workers, mobile cover or special works staff, where clock in and out is undertaken using RFID tags installed at the site. Your company's logo will appear on screen during log-in and can be additionally printed on the wall terminal itself.

Complete with its cloud-based management system, through the online dashboard you always have an up-to-date overview of who is working and where. This may be accessed from the office, on the smartphone, or tablet from any location.

Providing a simple and robust solution, CleanJack® is used by hundreds of companies and thousands of employees across Europe and beyond. The unique display panel and messaging system enhances the communication between cleaning staff, their managers and the administration team to deliver a truly joined up system. With accountability and transparency paramount as part of your customer contracts, you will tick all the boxes with CleanJack® and TemplaCMS Time & Attendance.

SOFTWARE INSTALLATION OPTIONS

Standalone

Standard features include:

- Staff clock in and out
- Fixed or mobile terminals, with optional branded display panel
- Exception alerts by email, or SMS option
- Real-time dashboard
- Flexible messaging

Integrated TemplaCMS Module

As standalone plus:

- Single point of database maintenance
- Synchronised staff rosters with simple or variable shift patterns
- Worked hours real-time timesheet integration
- Automatic reconciliation to contracted hours
- Variance alerts for managers and payroll staff
- Drill down to T&A data from timesheets